

Volusia County Schools Career Academy Proposal

High School Name_____Date Submitted_____

Proposed Academy Name_____

CTE Course(s)_____Career Area of Focus_____

*Please attach the following documents:

1. 1-2 page rationale gathered from the Academy Research Team that illustrates the need for this academy at your high school. Please include relevant support documentation such as job market data, business and higher education relationships, instructor interest, available funding sources, and student interest.
2. 3-4 letters from stakeholders in support of the proposed academy (ie. AP for Curriculum, CTE instructor(s), representative from higher education, business member in related field, or Career Connection Cadre member).
3. Signatures of Commitment from Principal, AP for Curriculum, AP for Data, lead CTE instructor, Coordinator for CTE and the Arts, and Superintendent.

Volusia County Schools Career Academy Commitment

This form represents _____ high school's commitment to _____ Academy and the following Volusia academy Standards:

Standard	Requirement
Standard 1 Integrated Curriculum	<ul style="list-style-type: none"> Integration between at least 1 CTE program & 1 academic area
Standard 2 Career Focus	<ul style="list-style-type: none"> 3 or more classroom career assignments or activities at each grade level
Standard 3 Program of Study	<ul style="list-style-type: none"> Programs of study defined for 9 – 12 Industry Certification
Standard 4 Advisory Committee	<ul style="list-style-type: none"> Active advisory committee is established with at least 8 members
Standard 5 Enrollment	<ul style="list-style-type: none"> Class of at least 30 students per grade level
Standard 6 Pure Schedule	<ul style="list-style-type: none"> Class rosters for each grade level showing a minimum of 50% of students in classes with identified academy teachers
Standard 7 Common Planning	<ul style="list-style-type: none"> Academy teachers have a minimum of 2 hrs. of common planning per week
Standard 8 Staff Development	<ul style="list-style-type: none"> Academy teachers earn a minimum of 18 in-service hours in curriculum integration, technology, or other academy topics
Standard 9 Articulation	<ul style="list-style-type: none"> Post-secondary career pathway linkages
Standard 10 Work-based	<ul style="list-style-type: none"> Students at each grade level participate in progressive real-world experiences (job shadow, field study, OJT, internship)
Standard 11 Capstone Projects	<ul style="list-style-type: none"> Develop academy capstone project
Standard 12 Marketing/Promotion	<ul style="list-style-type: none"> On-going marketing activities to promote academy awareness including participation in HS Showcase.

We the undersigned support the proposed academy.

Principal

CTE Lead Instructor

AP for Curriculum

AP for Data

Coordinator for CTE & Arts

Superintendent